

THIRD PARTY APPLICATION FORM



EVENT DETAILS

Event Name: _____

Location: _____
Address City Prov Postal Code

Date: _____ Time: _____

Ticket Price: _____ Registration Link: _____

Facebook Event Link: _____

Type of Event: _____
(ex: Golf Tournament, Bake Sale, Fashion Show, etc)

Do you require a representative from Hearth Place to attend? Yes No

Please specify the time you require the HP Rep present for: _____

CONTACT INFORMATION

Contact Name: _____
Organization
(if applicable): _____

Address: _____
Street City Prov Postal Code

Phone: _____

Email: _____

FUNDRAISING

Please specify how you will fundraise:

- Ticket Sales Donations Raffle Tickets
 Pledges Silent Auction Sponsorship (please list):

PROMOTION

Please specify which promotional materials you require from Hearth Place:

- Logo Banner Brochures

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SOCIAL MEDIA

Please include your social media channels and we will share any posts about your event.

Instagram: _____ Facebook: _____

Twitter: _____ YouTube: _____

Do you require a tax-receipt? Yes No

Note: If you want to issue income tax receipts, explain to whom they will be issued and for what purpose (i.e. issued to donors who pledge participants of the event). It is important to discuss receipting issues with Hearth Place Cancer Support Centre in order to determine whether we are able to issue tax receipts to donors. This ensures compliance with Canada Custom and Revenue Agency regulations. TAX RECEIPTS CANNOT BE ISSUED FOR SPONSORSHIP.

By signing below you acknowledge that no materials bearing Hearth Place Cancer Support Centre's name and/or logo will be printed without the Centre's pre-approval of the draft artwork and content. Further, you acknowledge that all net proceeds from this event will be donated to Hearth Place Cancer Support Centre (unless previously noted herein).

Organizer Signature: _____ Date: _____

For more information please call Hearth Place Cancer Support Centre at
905-579-4833 or visit our website at www.hearthplace.org

Please send the completed form by email or fax to:

Amanda Grant
Event Coordinator
amanda@hearthplace.org

Federal Charitable No. 89280 8478 RR0001

Hearth Place Cancer Support Centre

86 Colborne St W, Oshawa ON L1G 1L7

905-479-4833 | 905-479-1204 | hearthplace@hearthplace.org | www.hearthplace.org

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